



RECON PARKING MANAGEMENT

*****BEGINNING FEBRUARY 1ST*****

Virtual Guest Permit Program

1. You must have a device that is connected to the internet
2. Enter our website address reconparkingmanagement.com and press enter. (if you cannot get to the website by typing the web address into the address bar, search google for Recon Parking Management. You will see the description “the Elite name in Parking”.)
3. Find the “Guest Permits” tab and click on it.
4. Choose either text or email to receive your confirmation. We recommend email because it is more detailed.
5. Select Oriole Golf & Tennis 1.
6. Follow the instruction and fill in all information accurately.
7. Choose the dates you want to request for your guest permit--- Begin Date to End Date
8. Select confirm and review information you have entered. If you are unable to confirm then you are missing information or you need to start over.
9. Once information is reviewed, hit send information. You will receive a confirmation usually within 1-3 minutes.
10. If you have entered information requesting a guest permit early in advance, you will receive the confirmation on the day the permit starts and a warning message 6 hours before it ends.

****maximum amount of consecutive days allowed is 15 days, the guest permits will be monitored and if any action to circumvent the system is taken you will be blocked from the system****